

WESTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING  
Township Municipal Building, Stokes Assembly Hall, 1039 Wilmington Pike, Westtown  
May, 6 2008 7:30PM

In attendance were Supervisors Chair Thomas A. Foster, Vice Chair Carol R. De Wolf, and Police Commissioner Charles P. Barber; Township Manager Robert Layman; Township Solicitor Robert A. Adams; Township Building Inspector John Wilson; Township Roadmaster Mark Gross; Township Planning Commission member David Walter; Parks Advisory Group Chairman Leonard Tehrani; and Friends Of Oakbourne Chairman Katherine Stambolian. There were fifteen guests in attendance.

**DRAFT**

**I. Call to Order.**

As there was a quorum present Chairman Foster called the meeting to order at 7:35PM and led those present in the Pledge of Allegiance.

Mr. Foster asked for a moment of silence in the memory of Dr. Kenton S. Stokes who was a longtime resident of Westtown and served the Township in various capacities for thirty plus years.

Mr. Foster announced that Sandi Preston, a member of the Township Staff, recently had surgery, and asked the residents to keep her in their prayers.

**II. Approval of Minutes (April 21, 2008 Regular Meeting).**

Mr. Barber made a motion, seconded by Ms De Wolf, to approve the minutes of April 21, 2008 regular meeting. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors approved the minutes as corrected (Section III:C Page 2 Paragraph one change zoning to planning; and change to Mr. Lees thought.....).

**III. Departmental Reports.**

**A. Township Solicitor – Robert F. Adams.**

In attendance were John Jaros, representing Presby Homes, and Craig Kalemjian representing Crebilly Family Farm Associates.

Mr. Adams opened the hearings. Both hearings were continued until Thursday, June 5<sup>th</sup>, 7:30, Stokes Assembly Hall. (Transcripts available upon completion).

**B. Township Building Inspector John Wilson.**

Mr. Wilson reviewed the April Building Report. He mentioned that five new single family residences are under construction. He stated he has sent letters to residents on Kimberly Lane concerning the trimming of trees in the right-of-way.

**C. Township Roadmaster – Mark Gross.**

Mr. Gross stated that he met with representatives from the School District concerning the dedication of the new portion of Shiloh Road which has shown significant defects that need to be addressed before the Township takes dedication. The School District agrees that there are defects and will address this with Alan Myers. Mr. Gross said he feels that patching will not correct the problems but that the road needs a restructuring of the sub base. Mr. Gross reported the Department has completed the connection of Oakbourne Mansion to the Township sewer system. The Township has taken over the Arborview Pump Station which has been dedicated to the Township. The pump station is on line and the flow meters have been calibrated. Mr. Gross stated that the bids for this year's road reconstruction have been advertised with the bid opening scheduled for May 28<sup>th</sup>. He also stated that the Department will be installing a drain system around the tennis courts to divert water runoff from the courts.

**D. Township Planning Commission.**

Mr. Walter stated that the May 7<sup>th</sup> Planning Commission meeting was canceled. The Commission will continue review of the revisions to the Township Lighting Ordinance at the May 21<sup>st</sup> meeting. Mr. Walter stated that the School District would like to be able to have three lighted events a week with the option of a fourth event if approved by the Board of Supervisors. Also, because of safety issues for Lacrosse and Baseball the School District feels fifty lumens are necessary but the Township Lighting Consultant feels that 30 lumens is sufficient for these sports. Mr. Foster asked how the lighting would be enforced. Mr. Walter said this could be enforced by the Township Code Official with the use of a light meter. Mr. Foster also asked if enforcement of the number of events was included in the ordinance. Mr. Walter said fines and penalties have not been addressed and needs to be discussed. Mr. Barber asked what happened to sporting events being held on Saturdays or during weekdays. Mr. Walter responded that it is the School Boards position that the modern high school athlete gets a certain sense of self esteem and prestige by playing Friday night football. It is also more convenient for working parents.

**E. Parks Advisory Group – Leonard Tehrani.**

Mr. Tehrani reported on the Prelude to Mother's Day Tea that was held at the Oakbourne Mansion on May 4<sup>th</sup>. He stated that the Tea was well attended. He stated the next event will be a movie night in the park which will be held in July. The Parks Advisory Group will hold a meeting this Thursday.

**F. Friends of Oakbourne – Kathy Stambolian.**

Mrs. Stambolian presented handouts to the Board concerning dedication of trees in Oakbourne Park and the location of the trees that were donated by the Master Gardeners last November. She stated that the Friends are trying to remove Norway Maples and other invasives from the park. They are also working on clearing vines from Colony Lane and around the Pond. Mrs. Stambolian said that the Master Gardeners will be holding an event on Saturday May 17<sup>th</sup> at 9:00Am at Oakbourne. She stated that Forester Duane Green will give an educational tour in the park. A tree will be planted in memory of Michael Everhardt whose family will be holding a memorial service in the afternoon. Ms. De Wolf asked that this information be put on the Township website. Mr. Foster stated as was done with the planting of the Cherry Trees; the Board would like to see a plan before any planting is done. Mrs. Stambolian advised Mr. Foster that there is a master plan which they are following. These plan were presented to the Board of Supervisors and the Parks Advisory Group along with the Hazardous Tree program, a few years ago, but she will make sure the Board has this information

**G. Financial Report – Robert Layman.**

Mr. Layman reviewed the financial report with the Board of Supervisors. He stated that under expenditures the engineering fees which appear high will eventually be reimbursed and reflect under revenue. Also under revenues taxes are over but interest is down. He stated that the EIT is now being collected quarterly from self reporters and the EST is taken out weekly. The trash collection revenue is down but waste water is up. Mr. Barber asked if the delinquency rate for tax collection is up. Mr. Layman stated that it would be hard to determine this at this time as this is just the end of the discount period.

**IV. Public Comment Non Agenda Items.**

William Steele, 1005 Niels Lane, asked if the plastic pots that plants come in are recyclable as the trash hauler did not take them with the recycling. He was advised to address this with Mrs. Greer. He also stated that he did not receive the agenda for the past several meetings through the Township email as he normally does. Mr. Layman said the office is short staffed but he will make sure this is not overlooked for the next meeting.

Mr. Tehrani said he was not aware of the tree planting by the Friends of Oakbourne and asked that Parks Advisory be kept informed on the Friends events. He stated that it would be to the advantage of the groups to be working together. Ms. De Wolf said that this was a good point and what would be the best way for the groups to communicate. Mr. Layman suggested that Parks Advisory invite Friends of Oakbourne to their meeting. Mr. Tehrani stated that PennDOT did a bad road repair on Route 926

between Westbourne Road and S. Concord Road and feels the way the repair was done could cause an accident. Mr. Layman advised him to contact the local office of PennDOT about this as they seem more willing to listen to residents than they do the Township. Mr. Tehrani mentioned a recent accident in the vicinity of 613 E. Street Road and questioned why it took the police fifteen minutes to respond. Mr. Barber will address this with the Police Department. Mr. Tehrani asked that the Township be consistent in picking up Real Estate directional signs after a weekend open house. It appears they pick up signs in one area and not another. Mr. Wilson said the Township policy is to pick up signs after noon on Monday

**V. Old Business.**

Mr. Foster asked for an update on the On-Lot-Management Program. Mr. Layman said we are just waiting to hear from DEP concerning the issue of reimbursement to the Township. He stated once this is settled the program can move forward.

**VI. New Business.**

**A. Adopt Resolution 2008-3 Participation in the West Chester Regional Planning Commission's Affordable Housing Study.**

Mr. Foster stated that this was discussed at the April 21<sup>st</sup> meeting and as there is no additional charge to the Township the Board is agreeable to approve the study.

Ms. De Wolf made a motion, seconded by Mr. Barber, to adopt Resolution 2008-3 Participation in the West Chester Regional Planning Commission's Affordable Housing Study. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously adopted Resolution 2008-3.

**B. Accept Simple Lot Subdivision Tract 2008-1 Bayard Rustin Pump Station.**

Mr. Layman stated that this is a corrected plan which shows the right-of-way lines.

Ms. De Wolf made a motion, seconded by Mr. Barber, to accept Tract 2008-1 Bayard Rustin Pump Station and pass to the Planning Commission for review. Mr. Foster asked for public comment. There was no public comment. The Board of Supervisors unanimously accepted the plan to pass to the Planning Commission for review.

**VII. Public Comment (all topics)**

There was no public comment.

**VIII. Payment of Bills.**

Ms. De Wolf made a motion, seconded by Mr. Barber to approve payment of the bills. The Board of Supervisors unanimously approved payment of the bills as presented.

**IX Adjournment.**

On the motion of Ms. De Wolf, seconded by Mr. Barber, the meeting was unanimously adjourned at 8:45Pm.

Respectfully Submitted,

Robert Layman,  
Township Manager