

**WESTTOWN TOWNSHIP  
ROAD AND PARKS DEPARTMENT  
MONTHLY REPORT FOR APRIL 2013**

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**ROADS**

- ◆ Temporarily repair Dunvegan culvert endwall and contact Twp. Engineer regarding design estimate
- ◆ Install additional height warning signs for RR underpass on Oakbourne Road
- ◆ Clean out stormwater culverts along S. Matlack Street and Cockburn Drive
- ◆ Remove debris from Pleasant Grove pond outfall structure
- ◆ Clean and redirect stormwater swale on Skiles Blvd.
- ◆ Fill potholes as necessary
- ◆ Straighten and replace faded and damaged street signs

**PARKS, BUILDINGS AND OPEN SPACE**

- ◆ Remove dead tree from Garage complex
- ◆ Prune and mulch landscape beds and begin mowing
- ◆ Inspect and clean building fire and intrusion alarms
- ◆ Remove 18 boxes of retired records for shredding
- ◆ Change meeting room lamps in center fixture
- ◆ Provide administrative courier service, zoning postings, etc.
- ◆ Check operation and fluid levels on all standby generators

**OAKBOURNE PARK AND MANSION HOUSE**

1. Haul lumber for community garden
2. Activate potable water system in Oakbourne Park and install portable toilets
3. Sand and urethane interior wood floors
4. Assist with Community Yard Sale
5. Complete breezeway interior finishing
6. Boiler removed from service; pricing replacement
7. Temporarily patch front porch; pricing replacement
8. Haul donated patio furniture to the mansion patio
9. Repair front water connection
10. Manage rental events and assist in set-up
11. Trash, recyclables and rest room cleaning and maintenance

**PARKS AND OPEN SPACE**

1. Clean up sticks and debris in preparation for mowing
2. Inspection of all playground structures for safety hazards

3. Inspect stormwater retention basins for proper operation

#### WASTEWATER

- ◆ Drain, clean and repair a primary clarifier at WCC
- ◆ Install a temporary chemical injection system for TP reduction at WCC
- ◆ 3 employees attended a continuing education per DEP license requirements
- ◆ Locate Rustin force main for Westtown School connection

#### EQUIPMENT MAINTENANCE AND REPAIR

- ◆ Tractors serviced for mowing season
- ◆ 67-63 Repair door handle mechanism
- ◆ Replace starting battery for the air compressor
- ◆ Remove salting equipment from trucks

#### FUTURE PROJECTS

1. Begin stormwater inlet repairs and sanitary sewer manhole casting replacements on roads included in this year's paving schedule
2. Stone walking trail rehab in park
3. Biannual state inspection on all dump trucks
4. Begin open space field mowing

**MARK GROSS**  
**TOWNSHIP ROADMASTER**