

# WESTTOWN TOWNSHIP

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## AGENDA

### WESTTOWN TOWNSHIP BOARD OF SUPERVISORS

#### REGULAR MEETING

Westtown Township Municipal Building, 1039 Wilmington Pike, Westtown  
Monday, December 7, 2015 7:30 PM

- I. Pledge of Allegiance
- II. Call to Order
- III. Approval of Minutes (November 2 & 16, 2015)
- IV. Summary of Board of Supervisors Workshop
- V. Departmental Reports
  - A. Public Works – Mark Gross
  - B. Building Report – Rob Pingar
  - C. Historical Commission – Eileen Fresta
  - D. Planning Commission – Scott Yaw
- VI. Public Comment (Non-Agenda Items)
- VII. Old Business
  - A. Historical Resources List Public Comment
- VIII. New Business
  - A. Parks & Recreation Commission Resignation & Vacancy
  - B. 2016 Westtown-East Goshen Regional Police Department Budget
  - C. Appointment of Certified Public Accountant, Mingis, Gutowski & Company
  - D. 2016 Sludge Bid Award – Aqua Wastewater Management
  - E. Announcements
    1. Parks & Recreation & Historical Commission December meetings cancelled
    2. Municipal Stormwater Survey for Residents
    3. MS4 TMDL Strategy for Goose Creek public comment period
- IX. Public Comment (All Topics)
- X. Payment of Bills
- XI. Adjournment

## **How to Engage in the Public Comment Sections of a Township Meeting**

Public Comment is heard at three (3) different points during the meeting:

1. BEFORE OLD BUSINESS - The public is permitted to make public comment on any matter not on the agenda. This comment period is subject to the time constraint in (d) below
2. PRIOR TO any action on a motion on an Agenda item. Public Comment at this stage is limited to the item under discussion (e.g. it is not appropriate to initiate a discussion on police services if the body is acting upon a sewer issue).
3. AFTER NEW BUSINESS. - Public Comment is open to any legitimate item of business which can be considered by that Township Board/Commission (e.g. Planning Commission can discuss issues having to do with plan reviews, but cannot discuss why the Township does not plow your street sooner. Supervisors can discuss nearly every issue).

How to make a comment to any Township Board/Commission:

- a. The Chair will announce that the Board/Commission will now hear public comment, either on a specific issue or generally.
- b. You must then obtain recognition from the Chair prior to speaking.
- c. Once you have the floor, state your name and address for the record.
- d. You may then make your comment or ask your question. You will have three (3) minutes to make your statement, unless the Chair has announced otherwise, so please come prepared!